



# དཔལ་ལྷན་འབྲུག་གཞུང་།

བསམ་ཚེ་རྫོང་ཁག།



SD/HR-2/2018-2019/ 6897,

18.03.2019

The Manager

Bhutan Broadcasting Service

Thimphu

**Subject: Vacancy Announcement**

Sir,

Kindly arrange to make the following vacancy announcement in both the language (English & Dzongkha) for three consecutive days (19-21 march) and submit the bills to undersigned for settlement.

The Dzongkhag Administration, Samtse is pleased to invite applications from eligible candidates for the following vacant positions to be recruited on consolidated contract;

sl.no	Position title	Slots	Qualification	Contract duration	subjects	Placement
1	National Contract Teacher	8	Minimum Degree	9 months to 2 years	3 General, 1 Math, 1 Dzongkha, 1 Science (Preferably Biology), 1.Chemistry/Biology, 1.Geography	To be placed in various schools
2	Substitute Teacher	3		6 months or less	3 General	Bukey PS, 2 in Gomtu HSS
3	Warden	3	Class XII passed	2 years		Dorokha CS, Sengdhen LSS, Sherubgatsel LSS
4	Matron	1	Class XII passed	2 years		Dorokha CS

*please*

5	Administration Asst.	4	Class XII	2 years	Dorokha BHU I, Dorokha CS, Mindruling PS, Norbugang CS
6	School bus driver	2	class VIII passed	2 years	Norbugang CS, Gomtu HSS
7	Gewog Light vehicle driver	1	class VIII passed	2 years	Norgaygang Gewog
8	Care giver	1	Class X	2 years	Dorokha CS lower campus
9	Store Asst	1	Class XII	2 years	Denchuka LSS
10	Laboratory Asst	3	Class XII with relevant subject	2 years	Dorokha CS (Phy&Bio) , Gomtu HSS(Che)
11	IT lab Asst	2	Class XII with relevant subject/3 months IT course	2 years	Dorokha CS, Panbari PS
12	Caretaker	4		2 years	Gayashin Gaon PS (2), Dorkha CS (2)
13	Sweeper	3		2 years	2 Dorokha CS lower campus Phuntshopelri PS
14	Cook	3		2 years	Panbari PS , 2 Dorokha CS lower camous

Interested candidates with the age limit of 18-50 years fulfilling the above criteria may apply to the Human Resource Section with the following documents latest by 25<sup>th</sup> March 2019.

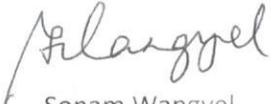
- i. Civil Service Employment Application Form- Form 4/1;
- ii. Copies of academic transcripts;
- iii. Copies of relevant training transcripts, if required;
- iv. Copy of the citizenship identity card;
- v. Copy of Medical Fitness Certificate issued by a competent RGoB medical doctor;
- vi. Security Clearance Certificate which shall be verified online; and

*Handwritten signature*

vii. No Objection Certificate, if employed.

The shortlisted candidates and date of selection interview will be initiated later through telephone or in the website. For details, please contact HRO at 05-365737 during office hour and please log into [www.samtse.gov.bt](http://www.samtse.gov.bt)

Yours sincerely,



Sonam Wangyel

**Dasho Dzungda**

Copy to:

1. Dasho Dunpa, Tashichholing/Dorokha Dhungkhag
2. Chief DEO, SDA for information
3. Chief DHO, Samtse Hospital
4. Finance Officer, SDA
5. ICT, to upload in the website